Refund Form for Tuition and Accommodation

Refund instructions - All refunds are strictly paid back to the original payee/bank account. Refunds cannot be paid to an alternative account/person.

Forms cannot be processed without the supporting documents. You must submit:
- **Evidence of the originating payment i.e. receipt(s), transfers, statements etc.**
- **A copy of the account holder's bank statement to verify the account to be paid.**
- **A copy of the visa refusal, if this is the refund reason.**

Please submit completed forms and attachments to RefundReq.fin@coventry.ac.uk.

Missing or incorrect information will delay your refund and your refund form will be sent back to you for completion.

Your details

First name:_____ Surname/Family name:_____

SID/Application Number:_____ Tel:_____

Email:_____

Full Address:_____

_____

Please select location of study (select one option):

☐ Coventry University Campus   ☐ Coventry University London Campus

☐ Coventry University Scarborough   ☐ Coventry University Coventry College

Refund details

Refund Amount: £_____

Please select refund reason (select one or more options):

☐ Discount   ☐ Withdrawal   ☐ Other

☐ Overpaid   ☐ Visa Refused

If other please indicate:_____

If paid by card provide details of that card only - must be within 6 months of paying

Last four digits of the card you paid with | | | |

Card expiry date | | | |

(for security reasons do not quote the whole card number)

**For cash, cheque and bank transfers the following bank details are required.
UK refunds require Bank name, account number, sort code, bank address and full account holder name.
Overseas refunds require all account fields to be completed (marked *)**

Bank name:*_____

Bank street name:*_____

Bank city:*_____

_____

Bank country:*_____ Postcode/Zipcode:*_____

Account number*:_____

Sort code (for UK bank accounts):_____

Swift code (non-UK):*_____

IBAN (if applicable):*_____

IFCS code (India):*_____ Branch Pin (6 digits):*_____

Account holder exact full name:*_____

Account holder street name:*_____

Account holder city:*_____

_____

Account holder country:*_____ Postcode/Zipcode:*_____

_____

Account holder Phone no:*_____

Refund currency required:*_____

Signed:* _____ Date:*_____